

Job Announcement

Bilingual Housing Case Manager



Northwest Housing Alternatives is in need of a bilingual Spanish-speaking case manager for their Homeless Intervention Services team. Flexible, creative and organized person needed to provide community and shelter-based, family-centered services to achieve stability in the community. Successful candidates will be able to build authentic relationships and work effectively with individuals and families regardless of their backgrounds, personal histories, or household composition.

This is a non-exempt position that is 40 hours per week, Monday through Friday 8:30am to 5pm (plus an occasional weekend day). Pay is \$19.00 - \$21.00 per hour dependent upon relevant experience.

NHA offers a great work environment and an opportunity to work with a group of committed and passionate employees just seven miles south of downtown Portland. NHA provides a full range of benefits, including but not limited to the following:

- Excellent health coverage through Kaiser Permanente, including multiple medical and dental plan options; NHA contributes 100% of the cost of coverage for the employee each year, plus an additional \$200/month if the employee adds dependents. Alternative care and vision included.
- 7% match after the first year of employment for our 403(b) plan with T. Rowe Price.
- Generous vacation and sick leave.
- 4 weeks of paid parental leave.

Basic qualifications:

Fluency in both oral and written Spanish and English required. Bachelor's degree in social work, psychology, counseling, or human development; or education and equivalent additional experience. Minimum of two years' experience working in homelessness, social services, or related field.

Skills and knowledge:

- Experience with/and or knowledge of homelessness, its causes, and barriers to ending it
- Ability to utilize a trauma informed approach to engage individuals and families in building authentic relationships
- Ability to work across cultures and provide culturally specific or relevant services to communities of color
- Possess knowledge of Housing First principles, homelessness prevention and rapid re-housing
- Experience working with issues involving Fair Housing and landlord/tenant law
- Knowledge in government entitlements and navigating the social service delivery system
- Demonstrated ability to work in a team and work independently
- Knowledge of Microsoft Word/Excel/Outlook
- Able to communicate effectively both orally and in writing

Northwest Housing Alternatives (NHA) is committed to supporting a diverse workforce and does not discriminate in employment based on race, color, gender, religion, national origin, age, disability, marital status, sexual preference or any other status protected by law.

Please email your cover letter and resume to info@nwhousing.org. The posting will remain open until a candidate is selected.